

GREATER LETABA MUNICIPALITY



2017/18 THIRD QUARTER PERFORMANCE REPORT (SEC 52)



<p>Methodology and Content</p>	<p>National Treasury directives are clear on the contents and methodology to derive at the SDBIP.</p> <p>As a first step, the IDP objectives need to be quantified and related into key performance indicators. The budget is aligned to the objectives, projects and activities to enable the SDBIP to serve as monitoring tool for service delivery.</p> <p>The SDBIP is described as a layered plan. The top layer deals with consolidated service delivery targets and time frames. Top Management is held accountable for the implementation of the consolidated projects and Key Performance Indicators. From the consolidated information, top management is expected to develop the next level of detail by breaking up outputs into smaller outputs and then linking and assigning responsibility to middle-level and junior managers.</p> <p>The SDBIP of the Greater Letaba Municipality consists of strategic objectives derived from the IDP that are aligned with the strategic intent of the organisation. Strategic indicators with targets are set to measure the objectives. The Municipal Manager takes responsibility for the strategic indicators and objectives which will form part of his/her Performance Agreement and Plan. Projects and activities are aligned to the indicators with quarterly targets, time-frame and budget assigned to each.</p> <p>The Strategic Indicators give rise to the institutional indicators for which the Directors will take responsibility. These indicators will form part of the Performance Agreements and Plans of Senior Managers (Directors). Indicators are assigned quarterly targets and responsibilities to monitor performance.</p> <p>Derived from this, the next layer is developed, whereby the details with responsibilities for the next level of management is outlined and forms part of the Lower SDBIP. This lower SDBIP is a management tool for the S57 Managers and need not be made public and is a separate document for each internal department.</p> <p>The SDBIP serves as a management, implementation and monitoring tool that will assist the Mayor, Councilors, Municipal Manager and Directors in delivering services to the community.</p>
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Vision and Mission	<p>The strategic vision of the organisation sets the long term goal the Municipality wants to achieve. The vision of Greater Letaba Municipality is:</p> <p>"To be an outstanding agro-processing and eco-cultural tourism hub".</p> <p>The strategic mission speaks about what the purpose of Greater Letaba Municipality is:</p> <p>The mission of Greater Letaba Municipality is to ensure an effective, efficient and economically viable municipality through:</p> <ul style="list-style-type: none"> Provision of accountable, transparent, consultative and co-operative governance. Improving the quality of life through economic development and poverty alleviation. Provision of sustainable services. Ensuring a safe and healthy environment.
Strategy map	<p>The Strategy Map depicts the strategic objectives on how Greater Letaba Municipality will be able to become an outstanding agro-processing and eco-cultural tourism hub while providing sustainable and affordable services to all. These objectives were positioned in terms of the Balanced Scorecard Perspectives being: Learning and Growth; Institutional Processes; Financial results and Community Satisfaction. All operational outputs (projects, initiatives and process) as contained within the SDBIP are aligned to the attainment of one or more of these objectives.</p> <div data-bbox="308 936 440 967"></div>

SERVICE DELIVERY PERFORMANCE SUMMARY THIRD QUARTER 2017/18

The table and graph below illustrates service delivery performance of Greater Letaba Municipality against the National Key

KPA's Performance Indicators	No. of Applicable Indicators	No. of targets achieved	No. of targets not achieved	% Target achieved
Municipal Transformation and Organisational Development	7	6	1	86%
Basic Service Delivery	5	2	3	40%
Local Economic Development	4	4	0	100%
Municipal Finance Management Viability	21	15	6	71%
Good Governance and Public Participation	6	2	4	33%
	43	29	14	67%

Overall % = 67%				
KPA's Projects	No. of Applicable Indicators	No. of targets achieved	No. of targets not achieved	% Target achieved
Municipal Transformation and Organisational Development	26	15	11	58%
Basic Service Delivery	55	43	12	78%
Local Economic Development	0	0	0	0%
Municipal Finance Management Viability	2	1	1	50%
Good Governance and Public Participation	19	11	8	58%
	102	70	32	69%

Overall % = 69%				
KPA's Performance Indicators and Projects	No. of Applicable Indicators including projects	No. of targets achieved	No. of targets not achieved	% Target achieved
Municipal Transformation and Organisational Development	33	21	12	64%
Basic Service Delivery	60	45	15	75%
Local Economic Development	4	4	0	100%
Municipal Finance Management Viability	23	16	7	70%
Good Governance and Public Participation	25	13	12	52%
	145	99	46	68%
Overall % = 68%				

The 32% under performance was due to late appointment of service provider which delayed implementation of projects, Delay in holding of the strategic planning session which halted the Strategy and projects phase of the municipal IDP, AG queries not addressed during the 3rd quarter. The re advertisement of posts and not finalising the recruitment process also resulted in no performance of the target. LLF meetings were not held on a monthly basis as per the Schedule and resolutions were not fully implemented. the Municipality had a Electricity loss of 51% due the municipality not billing for own electricity consumption to be able to measure the electricity loss.

It is worth noting that the poor performance was due to the fact the municipality has **102** projects currently running for 2017/18 which amount to the value of **R160 526 750.00 including** roll overs. The municipality's revenue collection has not improved which might result in most of the projects not being implemented due to cash flow challenges. it is for this reason that it is advisable for the municipality not to over commit in projects and implement the revenue enhancement strategy which will enhance the collection of revenue.

KPA 1 MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT															
KEY PERFORMANCE INDICATORS															
OUTCOME NINE (OUTPUT 1: IMPLEMENT A DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING, PLANNING AND SUPPORT, OUTPUT 4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES)															
Vote Nr	Strategic Objective	Municipal Programmes	Measurable Objectives	Key Performance measures/ Performance Indicator	KPI Unit of measure	Baseline / Status	Annual Target (30/06/2018)	Budget 2017/17	3rd Quarter (1 Jan 31 Mar 2018)	3rd Quarter Actual Performance	Remarks	Challenges	Corrective Measures	Responsible Person	Evidence requires
	Integrated Sustainable Development	IDP	Approval of the Draft 2018/19 IDP by 31 March 2018	To approve Draft 2018/19 IDP by 31 March 2018	Date	30-Mar-17	Approval of 2018/19 IDP by 31 March 2018	Operational	Approval of 2018/19 IDP by 31 March 2018	2018/19 Draft IDP approved on the 29th March 2018	Target Achieved	None	None	Director INDEP	Council approved Draft IDP and resolution, Council Resolution
	Improved Governance and Organisational Excellence	PMS	To ensure quarterly reporting and compliance within the financial year	# of Quarterly performance reports compiled by 30 June 2018.	Number	4 Quarterly reports	4 Quarterly performance reports compiled	Operational	1 Quarterly performance reports compiled	1 Quarterly Performance report compiled	Target Achieved	None	None	Municipal Manager	Council approved Quarterly reports
	Improved Governance and Organisational Excellence	PMS	To ensure quarterly assessments for S54 & 56 Managers is conducted within 30 days after the end of the quarter.	# of Individual performance assessments conducted for 2016/17 and 2017/18 financial year for Sec 54 & 56 Managers by 30 June 2018	Number	2 Individual performance assessments for 2015/16 and 2016/17 financial year by 30 June 2018	2 Individual performance assessments for 2016/17 and 2017/18 financial year by 30 June 2018	Operational	1 Individual performance conducted for Sec 54 & 56 Managers	Individual Performance Assessments not conducted	Target not Achieved	Assessments were postponed twice due to unavailability of panel members	To finalise all outstanding assessments in the 4th Quarter	Municipal Manager	Performance Assessments report
	Improved Governance and Organisational Excellence	PMS	To ensure municipal reporting and compliance within the financial year	To submit 2017/18 Mid-Year report to CoGHSTA, Provincial and National Treasury by 25 January 2018	Date	25-Jan-17	Submission of 2017/18 Mid-year report to CoGHSTA, Provincial Treasury and National Treasury by 25 January 2018.	Operational	Submission of 2017/18 Mid-year report to CoGHSTA, Provincial Treasury and National Treasury by 25 January 2018	2017/18 Mid year submitted to CoGHSTA, Provincial and National Treasury on the 25 January 2018	Target Achieved	None	None	Municipal Manager	Dated proof of submission to CoGHSTA, Provincial and National Treasury

Vote Nr	Strategic Objective	Municipal Programmes	Measurable Objectives	Key Performance measures/ Performance Indicator	KPI Unit of measure	Baseline / Status	Annual Target (30/06/2018)	Budget 2017/17	3rd Quarter (1 Jan 31 Mar 2018)	3rd Quarter Actual Performance	Remarks	Challenges	Corrective Measures	Responsible Person	Evidence requires
	Improved Governance and Organisational Excellence	PMS	To ensure municipal reporting and compliance	To table 2016/17 Annual Report in Council by 31 January 2018	Date		Tabling of 2016/17 Annual report in Council by 31 January 2018	Operational	Tabling of 2016/17 Annual report in Council by 31 January 2018.	2016/17 Annual Report tabled in Council on the 30 January 2018	Target Achieved	None	None	Municipal Manager	Council approved Annual report, Council resolution
	Improved Governance and Organisational Excellence	PMS	To ensure municipal reporting and compliance within the financial year	To table 2016/17 Oversight report on the Annual Report in Council by 31 March 2018	Date	31/03/2017	Tabling of 2016/17 Oversight report on the Annual Report in Council by 31 March 2018	Operational	Tabling of 2016/17 Oversight report on the Annual Report in Council by 31 March 2018.	2016/17 Oversight report on the Annual report tabled in Council on the 29 March 2018	Target Achieved	None	None	Municipal Manager	Council approved Oversight report on the Annual report, Council resolution
	Improved Governance and Organisational Excellence	Legal Services	To improve effecience and effectiveness of municipal administration within the financial year	% developed Service Level Agreements within 30 days after the appointment of Service provider by 30 June 2018 (# of SLA s developed/ # of Appointments made)	Percentage	100% SLA developed	100% (# of SLA s developed/ # of Appointments made)	Operational	100% (# of SLA s developed/ # of Appointments made)	No SLA developed for the 3rd Quarter	N/A	N/A	N/A	Director Corp	Dated signed Service Level Agreements
	Improved Governance and Organisational Excellence	Internal Audit	To conduct quarterly assessment on municipal performance within the financial year	# of performance audit reports compiled and issued to the Accounting Officer by 30 June 2018.	Number	4 Performance audit reports issued	4 Performance audit reports issued	Operational	1 Performance audit report compiled and issued to the Accounting Officer	1 Performance audit report compiled and issued to the Accounting Officer	Target Achieved	None	None	Municipal Manager	Performance Audit report tabled, Council resolution, report signed off by the MM

Vote Nr	Strategic Objective	Municipal Programmes	Measurable Objectives	Key Performance measures/ Performance Indicator	KPI Unit of measure	Baseline / Status	Annual Target (30/06/2018)	Budget 2017/17	3rd Quarter (1 Jan 31 Mar 2018)	3rd Quarter Actual Performance	Remarks	Challenges	Corrective Measures	Responsible Person	Evidence requires
	Improved Governance and Organisational Excellence	Internal Audit	Functionality of Audit within the financial year	To develop Audit action plan for 2016/17 31 January 2018	Date	31-Jan-17	Development of 2016/17 Audit Action plan by 31 January 2018	Operational	Development of 2016/17 Audit Action plan by 31 January 2018	2016/17 Audit action plan developed and approved by council on the 30 January 2018	Target Achieved	None	None	Municipal Manager	Council approved audit action plan, Council resolution

18 CAPITAL WORKS PLAN SUMMARY OF CAPITAL PROJECTS PER RESPONSIBLE MANAGER

MUNICIPAL TRANSFORMATION

Region	Strategic Objective	Programme	Measurable Objective/ Performance Indicator	Project Name	Start Date	Completion date	Project Owner	Source of funding	Budget	Adjusted Budget	3rd Q Target	3rd Quarter Actual Performance	Remarks	Challenges	Corrective Measures	Evidence required
Head office	Improved Governance and Organisational Excellence	Property Services	To Purchase Office Furniture by 30 June 2018	Office Furniture	01/07/2017	30/06/2018	Director Corps	GLM	50 000	1 850 000	Appointment of service provider	Service provider not appointed	Target not Achieved	Delay in SCM processes, Tender at evaluation stage	To finalise the appointment in the last	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Information Technology	To purchase and deliver 2 Mobile Overhead projector by 30 June 2018	Mobile Overhead Projector (2)	01/07/2017	30/06/2018	Director Corps	GLM	40 000	40 000	Appointment of service provider	Service provider appointed	Target Achieved	None	None	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Information Technology	To purchase 3 Overhead Projectors by 30 June 2018	Overhead Projectors (Ceiling)	01/10/2017	30/06/2018	Director Corps	GLM	0	100 000	Tender Advertisement, SCM processes Finalised	Tender advertised and SCM processes finalised	Target Achieved	None	None	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Information Technology	To purchase 20 Laptops by 30 June 2018	Laptops (20)	01/10/2017	30/06/2018	Director Corps	GLM	0	500 000	Tender Advertisement, SCM processes Finalised	Tender advertised and at evaluation phase	Target not Achieved	Delay in SCM processes	To Adjudicate and appoint in the 4th Quarter	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Information Technology	To Purchase and deliver 30 Desktop by 30 June 2018	Desktop PC (20)	01/07/2017	30/06/2018	Director Corps	GLM	200 000	500 000	Appointment of service provider	Tender advertised, Service provider not appointed	Target not Achieved	Delay in SCM, Tender at evaluation in the second quarter	Finalise appointment in the 4th Quarter	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Information Technology	To Install UPS by 30 June 2018	Uninterrupted Power Supply (UPS)	01/07/2017	30/06/2018	Director Corps	GLM	150 000	126 000	Project commence	Service provider appointed	Target Achieved	None	None	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Information Technology	To purchase SAFE-data Centre ICT tool kit by 30 June 2018	SAFE - Data Centre ICT Tool Box Kit	01/07/2017	30/06/2018	Director Corps	GLM	100 000	100 000	Appointment of service provider	Service provider appointed	Target Achieved	None	None	Payment Certificate and delivery note

MUNICIPAL TRANSFORMATION AND DEVELOPMENT

Region	Strategic Objective	Programme	Measurable Objective/ Performance Indicator	Project Name	Start Date	Completion date	Project Owner	Source of funding	Budget	Adjusted Budget	3rd Q Target	3rd Quarter Actual Performance	Remarks	Challenges	Corrective Measures	Evidence required
Head office	Improved Governance and Organisational Excellence	Information Technology	To purchase and deliver 1 Scanner (High volume) for registry by 30 June 2018	Scanner 1 - High Volume Registry System	01/07/2017	30/06/2018	Director Corps	GLM	150 000	150 000	Appointment of service provider	Service provider appointed	Target Achieved	None	None	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Information Technology	To Purchase and install Civil Designer software by 30 June 2018	Civil designer Software (Allcad Software)	01/07/2017	30/06/2018	Director Corps	GLM	150 000	150 000	Appointment of service provider	Service provider appointed	Target Achieved	None	None	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Information Technology	To purchase 1 Portable Notetaker by 30 June 2018	Portable Notetaker	01/07/2017	30/06/2018	Director Corps	GLM	120 000	120 000	Appointment of service provider	Service provider appointed	Target Achieved	None	None	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Information Technology	To purchase and install ICT call system software by 30 June 2018	ICT Call System software	01/07/2017	30/06/2018	Director Corps	GLM	400 000	400 000	Appointment of service provider	Tender advertised, Service provider not appointed	Target not Achieved	Delay in SCM, Specifications submitted in the 1st quarter	Finalise and appoint in the 4th Quarter	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Information Technology	To purchase and install fire proof server room door by 30 June 2018	Fire proof server room door	01/07/2017	30/06/2018	Director Corps	GLM	100 000	100 000	Appointment of service provider	Service provider appointed	Target Achieved	None	None	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Information Technology	To purchase 3 Overhead projectors by 30 June 2018	3 Overhead Projector (Mayors, Mokwakwaila & Senwamokgope)	01/07/2017	30/06/2018	Director Corps	GLM	20 000	20 000	Appointment of service provider	Service Provider appointed	Target Achieved	None	None	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Property Services	To purchase and install 2 Airconditioners for server by 30 June 2018	Airconditioner (2 Server room)	01/07/2017	30/06/2018	Director Corps	GLM	25 000	25 000	Appointment of service provider	Service provider appointed	Target Achieved	None	None	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Information Technology	To purchase and deliver blade Server Units by 30 June 2018	Blade Server Units	01/07/2017	30/06/2018	Director Corps	GLM	300 000	300 000	Appointment of service provider	Tender not advertised	Target not Achieved	Delay in SCM processes	Finalise the appointment in the 4th Quarter	Payment Certificate and delivery note

MUNICIPAL TRANSFORMATION AND DEVELOPMENT

Region	Strategic Objective	Programme	Measurable Objective/ Performance Indicator	Project Name	Start Date	Completion date	Project Owner	Source of funding	Budget	Adjusted Budget	3rd Q Target	3rd Quarter Actual Performance	Remarks	Challenges	Corrective Measures	Evidence required
Head office	Improved Governance and Organisational Excellence	Property Services	To purchase and install 4 air Conditioners for Senwamokgope by 30 June 2018	Air Conditioners (4) (Senwamokgope sub office)	01/07/2017	30/06/2018	Director Corps	GLM	50 000	50 000	Appointment of service provider	Service provider not appointed	Target not Achieved	Delay in SCM, Specifications submitted in the 1st quarter	Finalise the appointment in the 4th Quarter	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Property Services	To purchase 2 Mobile filling units by 30 June 2018	Mobile Filling Unit (2)	01/07/2017	30/06/2018	Director Corps	GLM	100 000	100 000	Project commence	Service provider not appointed	Target not Achieved	Delay in SCM, Specifications submitted in the 1st quarter	Finalise the appointment in the 4th Quarter	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Property Services	To purchase and erect counter and security burglar for registry by 30 June 2018	Counter and security burglar (registry)	01/07/2017	30/06/2018	Director Corps	GLM	15 000	15 000	Appointment of service provider	Service provider not appointed	Target not Achieved	Delay in SCM, Specifications submitted in the 1st quarter	Finalise the appointment in the 4th Quarter	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Property Services	To purchase 5 Aqua coolers by 30 June 2018	Aqua cooler (5)	01/07/2017	30/06/2018	Director Corps	GLM	50 000	42 800	Appointment of service provider	Service provider appointed	Target Achieved	None	None	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Property Services	To purchase 2 shredding machines by 30 June 2018	Shredding machine (2) (Corporate & Kgapanne sub office)	01/07/2017	30/06/2018	Director Corps	GLM	50 000	50 000	Appointment of service provider	Service provider not appointed	Target not Achieved	Delay in SCM, Specifications submitted in the 1st quarter	Finalise the appointment in the 4th Quarter	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Property Services	To purchase and install Blinds for windows by 30 June 2018	Blinds for windows	01/07/2017	30/06/2018	Director Corps	GLM	50 000	48 000	Appointment of service provider	Service provider appointed	Target Achieved	None	None	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Property Services	To purchase 4 Batho Pele Banners by 30 June 2018	Banners Bathopele (4)	01/07/2017	30/06/2018	Director Corps	GLM	15 000	15 000	Appointment of service provider	Service provider appointed	Target Achieved	None	None	Payment Certificate and delivery note

MUNICIPAL TRANSFORMATION AND DEVELOPMENT

Region	Strategic Objective	Programme	Measurable Objective/ Performance Indicator	Project Name	Start Date	Completion date	Project Owner	Source of funding	Budget	Adjusted Budget	3rd Q Target	3rd Quarter Actual Performance	Remarks	Challenges	Corrective Measures	Evidence required
Head office	Improved Governance and Organisational Excellence	Property Services	To purchase 8 Steel cabinets by 30 June 2018	Steel cabinets (8) (Sub offices, MM & Corps)	01/07/2017	30/06/2018	Director Corps	GLM	25 000	25 000	Appointment of service provider	Specifications submitted, Service provider not appointed	Target not Achieved	Delay in SCM processes	SCM to finalise sourcing of quotations	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Property Services	To erect Sliding steel gate at Kgapane sub-office by 30 June 2018	Sliding steel gate (Kgapane sub-office)	01/07/2017	30/06/2018	Director Corps	GLM	20 000	30 000	Appointment of service provider	Service provider appointed	Target Achieved	None	None	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Property Services	To purchase 1 Picture Camera by 30 June 2018	Picture Camera	01/07/2017	30/06/2018	Director Corps	GLM	15 000	15 000	Appointment of service provider	Specifications submitted, Service provider not appointed	Target not Achieved	Delay in SCM processes	SCM to finalise sourcing of quotations	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Property Services	To purchase 2 Notice Boards by 30 June 2018	Notice boards	01/10/2017	30/06/2018	Director Corps	GLM	0	132 300	Appointment of service provider	Service provider appointed	Target Achieved	None	None	Payment Certificate and delivery note

KPA 2 : BASIC SERVICE DELIVERY INDICATORS

OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES, OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORKS PROGRAMME

Vot e Nr	Strategic Objective	Program me	Measurable Objective	KPI Unit of measure/ Performance Indicator	Baseline / Status	Annual Target (30/06/18)	Budget 2018/2018	3rd Quarter (1 Jan 31 Mar 2018)	3rd Quarter Actual Performance	Remarks	Challenges	Corrective Measures	Responsi ble Person	Evidence required
	Integrated and Sustainable Human Settlement	Spatial Planning	To ensure that land use applications are processed within 90 days of receipt.	% of land use applications processed (# of applications received / # of land use applications processed) within 90 days of receipt by 30 June 2018.	0% applications processed	100% applications processed (# of applications received / # of land use applications processed)	Operational	100% applications processed (# of applications received / # of land use applications processed)	100% land use applications processed, 12/12	Target Achieved	None		Director PLAN	Dated register recording land use applications & Land use applications
	Access to Sustainable Basic Services	Waste management	Provision of waste removal within the financial year	# of HH with access to refuse removal at least once a week by 30 June 2018.	4654 HH accessed refuse removal once a week	4654 HH with access to refuse removal at least once a week	Operational	4654 HH with access to refuse removal at least once a week	4654 HH have access to refuse removal at least once a week	Target Achieved	None	None	Director COMM	Rooster/ waste management reports
	Improved Governance and Organisational Excellence	Legal	To monitor the reviewal of by laws and policies within a financial year	# of By laws reviewed (# of policies reviewed/ # of By laws) by 30 June 2018	0	# of By laws reviewed (# of policies reviewed/ # of By laws)	Operational	# of By laws reviewed (# of policies reviewed/ # of By laws)	0 by laws reviewed	Target not Achieved	Only 2 by laws developed and gazetted	Policy review committee to consider by laws when reviewing by-laws	Director Corps/ Director TECH	Reviewed and council approved by laws
	Improved Governance and Organisational Excellence	Legal	To monitor the reviewal of by laws and policies within a financial year	# of by laws promulgated (# of By laws promulgated/ by laws due for promulgation by 30 June 2018	0	# of by laws promulgated (# of By laws promulgated/ by laws due for promulgation	Operational	# of by laws promulgated (# of By laws promulgated / by laws due for promulgation	0 by laws promulgated	Target not Achieved	Only 2 by laws developed and gazetted	Policy review committee to consider by laws when reviewing by-laws	Director Corps/ Director TECH	By laws promulgated

Vot e Nr	Strategic Objective	Program me	Measurable Objective	KPI Unit of measure/ Performance Indicator	Baseline/ Status	Annual Target (30/06/18)	Budget 2018/2018	3rd Quarter (1 Jan 31 Mar 2018)	3rd Quarter Actual Performanc e	Remarks	Challenges	Corrective Measures	Responsi ble Person	Evidence required
	Access to Sustainable Basic Services	Electricity	To ensure reduction of electricity losse s within a financial year	% of electricity losses reduced as per regulation by 30 June 2018	0	% of electricity losses reduced : # of electricity losses / % of electricity supplied	Operation al	% of electricity losses reduced : # of electricity losses / % of electricity supplied	51% in electricity loss	Target not Achieved	Municipality not billing for own consumption	The municipality must start billing for municipal usage to track spending and losses patterns of the municipality	Director TECH / CFO	Electricity/ Finance reports

2017/18 CAPITAL WORKS PLAN SUMMARY OF CAPITAL PROJECTS PER RESPONSIBLE MANAGER

BASIC SERVICE DELIVERY

Region	Strategic Objective	Programme	Measurable Objective/ Performance Indicator	Project Name	Start Date	Completion date	Project Owner	Source of funding	Budget	Adjusted Budget	3rd Q Target	3rd Quarter Actual Performance	Remarks	Challenges	Corrective Measures	Evidence required
Head Office	Access to Sustainable Basic Services	Property Services	To refurbish municipal workshop and stores by 30 June 2018	Refurbishment of Municipal Workshop and stores	01/07/2017	30/06/2018	Director Tech	GLM	570 000	570 000	Project commence	Project at evaluation stage since closed 25 Jan 2018	Target not Achieved	None	None	progress reports, Payment Certificate
6	Access to Sustainable Basic Services	Libraries & Archives	To Construct a Library at Shotong by 30 June 2018	Shotong Library	01/07/2017	30/06/2018	Director Tech	GLM	2 000 000	4 000 000	Project commence	Super structure complete. Roofing in progress	Target Achieved	None	None	Pogress reports, Payment Certificate
21	Access to Sustainable Basic Services	Community Halls & Facilities	To purchase and deliver 2000 Chairs and 10 Tables at Mokwakwaila & Senwamokgope Community halls by 30 June 2018	Chairs (2000) Tables (10) for Mokwakwaila & Senwamokgope Halls	01/07/2017	30/06/2018	Director Tech	GLM	150 000	150 000	Project commence	Service Provider not appoined, Project at evaluation stage	Target not Achieved	Delay in SCM processes	to finalise appointment in the 4th Quarter	Payment Certificate and delivery note
5	Access to Sustainable Basic Services	Community Halls & Facilities	To design a community hall at Ward 5 by 30 June 2018	Ward 5 Community Hall (Planning)	01/07/2017	30/06/2018	Director Tech	GLM	400 000	200 000	Project commence	Designs completed	Target Achieved	None	None	progress reports, Payment Certificate
26	Access to Sustainable Basic Services	Community Halls & Facilities	To Construct a community hall at Molele by 30 June 2018	Molele community hall	01/07/2017	30/06/2018	Director Tech	GLM	3 000 000	5 163 589	Project commence	Project completed	Target Achieved	None	None	Progress report and payment certificate
14	Access to Sustainable Basic Services	Community Halls & Facilities	To design a community hall at Lemondokop by 30 June 2018	Lemondokop Community Hall (Planning)	01/07/2017	30/06/2018	Director Tech	GLM	400 000	200 000	Project commence	Designs completed	Target Achieved	None	None	Progress report and payment certificate
27	Access to Sustainable Basic Services	Community Halls & Facilities	To design a community hall at Tlotlokwe by 30 June 2018	Tlotlokwe Community Hall (Planning)	01/07/2017	30/06/2018	Director Tech	GLM	400 000	400 000	Project commence	Designs completed	Target Achieved	None	None	Progress report and payment certificate
Head Office	Access to Sustainable Basic Services	Access to Sustainable Basic Services	To purchase (20) Fire Extinguishers by 30 June 2018	Fire Exintinguishers (roll over)	01/10/2017	30/06/2018	Director Comm	GLM	0	265 737	Tender Advertisment, SCM processes Finalised	Service provider appointed	Target Achieved	None	None	Payment Certificate and delivery note

27	Access to Sustainable Basic Services	Sports & Recreation	To construct a Sports Complex at Mamanyoha by 30 June 2018	Mamanyoha Sports Complex	01/07/2017	30/06/2018	Director Tech	GLM	3 414 503	8 352 996	Project commence s	Palisade fencing, access road and layerworks completed	Target Achieved	None	None	Payment Certificate and Completion certificates
1	Access to Sustainable Basic Services	Sports & Recreation	To design a Sports Complex at Madumeleng/Shotong by 30 June 2018	Madumeleng/Shotong Sports Complex	01/07/2017	30/06/2018	Director Tech	GLM	3 024 250	250 000	Project commence s	Designs completed	Target Achieved	None	None	Progress report and payment certificate
12	Access to Sustainable Basic Services	Sports & Recreation	To Design a Sports Complex at Thakgalane by 30 June 2018	Thakgalane Sports Complex	01/07/2017	30/06/2018	Director Tech	GLM	2 524 250	100 000	Project commence s	Designs completed	Target Achieved	None	None	Progress report and payment certificate
16	Access to Sustainable Basic Services	Sports & Recreation	To construct a Sports Complex at Rotterdam by 30 June 2018	Rotterdam Sports Complex	01/07/2017	30/06/2018	Director Tech	GLM	3 500 000	16 000 000	Project commence s	Fencing, access road, combo courts and guard house completed	Target Achieved	None	None	Progress report and payment certificate
All Wards	Access to Sustainable Basic Services	Waste Management	To purchase 30 Skips Bins for waste management by 30 June 2018	Skip Bins (30)	01/07/2017	30/06/2018	Director Comm	GLM	450 000	450 000	Appointment of service provider	Tender at evaluation phase, service provider not appointed	Target not Achieved	Delay in SCM processes, Specifications submitted in the 1st quarter	Finalise appointment in the 4th Quarter	Payment Certificate and delivery note
20	Access to Sustainable Basic Services	Waste Management	To Construct Maphalle landfill site by 30 June 2018	Landfill Site (Maphalle)	01/07/2017	30/06/2018	Director Tech	GLM	2 000 000	2 000 000	Project commence s	Service provider not appointed	Target not Achieved	Delay in SCM processes, Specifications submitted in the 1st quarter	Finalise appointment in the 4th Quarter	Progress report and payment certificate
			To Purchase 1 Refuse Compactor Truck by 30 June 2017	Refuse Compactor Truck	01/10/2017	30/06/2018	Director Comm	GLM	0	1 335 981	Tender Advertisement, SCM processes finalised	Service provider not appointed	Target not Achieved	Delay in SCM processes, Specifications submitted in the 1st quarter	Finalise appointment in the 4th Quarter	Payment Certificate & Delivery note
3	Access to Sustainable Basic Services	Roads & Stormwater	To Construct Storm water channels at Ga-Kgapane by 30 June 2018	Ga-Kgapane Storm water Channels	01/07/2017	30/06/2018	Director Tech	GLM	1 000 000	1 000 000	Project commence s	Preliminary designs completed	Target Achieved	None	None	Progress report and payment certificate
	Access to Sustainable Basic Services	Roads & Stormwater	To Construct low level bridges by 30 June 2018	Low level Bridges (4)	01/07/2017	30/06/2018	Director Tech	GLM	1 606 505	3 353 787	Project commence s	08 of 10 Low-level projects at Jamela, Ditshoshing, Femane, Rotterdam, Sefofotse, Sehlakong, Thakgalani & Mothokekhi	Target Achieved	None	None	Progress report and payment certificate

	Access to Sustainable Basic Services	Roads & Stormwater	To construct Gabions in Modjadiskloof by 30 June 2018	Modjadiskloof Gabions	01/07/2017	30/06/2018	Director Tech	GLM	0	260 887	Project commence s	Excavations and rockfill in progress. Project placed on-hold due to collapsed section of the road	Target Achieved	None	None	Payment Certificate, Progress report , Completion Certificates
	Access to Sustainable Basic Services	Roads & Stormwater	To Upgrade Itieleng Sekgosese street from gravel to paving for 1.8km by 30 June 2018	Itieleng-Sekgosese street paving	01/07/2017	30/06/2018	Director Tech	GLM	2 867 950	179 037	Project commence s	Project completed	Target Achieved	None	None	Progress report and payment certificate
	Access to Sustainable Basic Services	Roads & Stormwater	To upgrade Mmamakata street paving for 138km from gravel to pave by 30 June 2018 (completion & retention)	Mmamakata Raseleka Street paving (Consultant)	01/07/2017	30/06/2018	Director Tech	GLM	0	64 586	Project commence s	Project completed. Final retention pay-out	Target Achieved	None	None	Progress report and payment certificate
	Access to Sustainable Basic Services	Property Services	To Construct a Khosuthupa Taxi Rank by 30 June 2018	Khosuthupa Taxi Rank	01/07/2017	30/06/2018	Director Tech	GLM	590 100	1 960 786	Constructio n commenec es	Project practically completed	Target Achieved	None	None	Progress report and payment certificate
	Access to Sustainable Basic Services	Roads & Stormwater	To Construct a Wholesale Taxi Rank by 30 June 2018	Wholesale Taxi Rank	01/07/2017	30/06/2018	Director Tech	GLM	500 000	2 150 000	Constructio n commenec es	Project completed. Additional works identified for toilets	Target Achieved	None	None	Progress report and payment certificate
	Access to Sustainable Basic Services	Roads & Stormwater	To design for Lemodokop street from gravel to paving for 1.8km by 30 June 2018	Lemodokop street paving	01/07/2017	30/06/2018	Director Tech	GLM	2 854 950	200 000	Project commence s	Designs completed	Target Achieved	None	None	Progress report and payment certificate
	Access to Sustainable Basic Services	Roads & Stormwater	To Upgrade Modjadji Ivory Route from gravel to paving for 1.8km by 30 June 2018	Modjadji Ivory Route Phase 1	01/07/2017	30/06/2018	Director Tech	GLM	2 500 000	4 087 797	Project commence s	Project completed	Target Achieved	None	None	Progress report and payment certificate

	Access to Sustainable Basic Services	Roads & Stormwater	To Upgrade Makaba street from gravel to paving for 1.8km by 30 June 2018 (completion & payment of	Makaba street paving	01/07/2017	30/06/2018	Director Tech	GLM	17 000	17 670	Project commence s	Project complete. Retention payment pay-out	Target Achieved	None	None	Progress report and payment certificate
	Access to Sustainable Basic Services	Roads & Stormwater	To Upgrade Seatleng street from gravel to paving for 1.8km by 30 June 2018	Seatleng street paving	01/07/2017	30/06/2018	Director Tech	GLM	3 500 000	4 712 592	Project commence s	Project completed	Target Achieved	None	None	Progress report and payment certificate
6	Access to Sustainable Basic Services	Roads & Stormwater	To design for the paving of Mokwasele Cemetery by 30 June 2018	Paving - Mokwasele Cemetery (Planning)	01/07/2017	30/06/2018	Director Tech	GLM	300 000	171 000	Project commence s	Designs completed	Target Achieved	None	None	Progress report and payment certificate
2	Access to Sustainable Basic Services	Roads & Stormwater	To design for the paving of Moshakga street by 30 June 2018	Moshakga Street Paving (Planning)	01/07/2017	30/06/2018	Director Tech	GLM	300 000	171 000	Project commence s	Designs completed	Target Achieved	None	None	Progress report and payment certificate
Head Office	Access to Sustainable Basic Services	Road Transport & Licensing	To purchase 6 Stop Watches by 30 June 2018	Stop Watches (6)	01/07/2017	30/06/2018	Director Comm	GLM	10 000	10 000	Appointment of service provider	Service provider not appointed	Target not Achieved	Delay in SCM processes, Specifications submitted in the 1st quarter	Finalise the SCM process in the 4th quarter	Payment Certificate and delivery note
29	Access to Sustainable Basic Services	Road Transport & Licensing	To Refurbish Modjadiskloof K53 Testing ground by 30 June 2018	Refurbishment of Modjadiskloof K53 Testing ground	01/07/2017	30/06/2018	Director Comm	GLM	200 000	200 000	Project commence s	Service provider appointed, Project not yet started	Target not Achieved	Service provider appointed late	Fastract the project, to complete the project in the 4th quarter	Progress report and payment certificate
29	Access to Sustainable Basic Services	Electricity	Installation of Prepaid meters in Mokgoba by 30 June 2018	Prepaid meters in Mokgoba Village	01/07/2017	30/06/2018	Director Tech	GLM	0	590 000	Project commence s	Contractor appointed. Awaiting finalization of vending system appointment	Target not Achieved	The project could not commence prior appointment of the vending machine	Finalise the SCM process in the 4th quarter	Progress report and payment certificate
29	Access to Sustainable Basic Services	Electricity	To purchase and install Split metering & vendig system in Modjadiskloof by 30 June 2018	Split metering in Modjadiskloof & Vending System	01/07/2017	30/06/2018	Director Tech	GLM	2 000 000	1 050 000	Project commence s	Project adjudicated on 29 March 2018	Target not Achieved	None	None	Pogress report, payment Certificate
All	Access to Sustainable Basic Services	Electricity	To upgrade Electricity Infrastructure to NERSA standards by 30 June 2018	Upgrade of Electricity to NERSA Standards- NERSA Compliance	01/07/2017	30/06/2018	Director Tech	GLM	4 000 000	16 113 204	Project commence s	Electrical material and equipment delivered on site.	Target Achieved	None	None	Pogress report, payment Certificate

All	Access to Sustainable Basic Services	Electricity	To refurbish Electricity network in Modjadiskloof by 30 June 2018	Refurbishment of Electricity Network Phase 2	01/07/2017	30/06/2018	Director Tech	GLM	80 000	80 000	Project commence s	Purchase order issued. Delay commencement of works	Target not Achieved	Delay in SCM processes	Finalise in the 4th Quarter	Pogress report, payment Certificate
Head Office	Access to Sustainable Basic Services	Electricity	To purchase and Install metering system in council buiildings by 30 June 2018	Council Building metering	01/07/2017	30/06/2018	Director Tech	GLM	40 000	40 000	Project commence s	No works commenced. Awaiting finalization of vending system appointment	Target not Achieved	Delay in SCM processes	Appointment of the Vending machine to complete the project	Payment Certificate and Completion certificates
Head Office	Access to Sustainable Basic Services	Electricity	Electrification of 832 Households in 12 villages by 30 June 2018	Household connection in 7 villages	01/07/2017	30/06/2018	Director Tech	GLM	0	6 000 000	Project commence s	Project to resume works by April 2018	Target not Achieved	awaiting council approval for continuation of the projects	To finalise on the council approval of the INEP allocation	Pogress report, payment Certificate
3	Access to Sustainable Basic Services	Sports & Recreation	To Complete phase 3 of Kgapane Stadium by 30 June 2018	Kgapane Stadium Phase 3	01/07/2017	30/06/2018	Director Tech	MIG	10 000 000	10 709 021	Project commence s	Layerworks for running tracks complete. Surfacing in progress	Target Achieved	None	None	Pogress report, payment Certificate
	Access to Sustainable Basic Services	Electricity	To erect Highmasts in 10 villages by 30 June 2018	Highmast Lights in 10 villages Rampepe	01/07/2017	30/06/2018	Director Tech	GLM	0	1 800 000	Appoint contractor s and commence with construction of Highmast in Rampepe villages	Project not commenced, still at procurement stage	Target not Achieved	Delay in SCM processes, Tender at evaluation stage	Finalise the SCM process in the 4th quarter	Pogress report, payment Certificate
Head Office	Access to Sustainable Basic Services	Electricity	To erect and ernerigise Highmast in Jamela, Jokong, Maphalle, Shawela, Ditshosing, Mokgoba, Ramodimatlou and Vaal Water by 30 June 2018	Highmast in Jamela, Jokong, Maphalle, Shawela, Ditshosing, Mokgoba, Ramodimatlou and Vaal Water	01/07/2017	30/06/2018	Dircetor Tech	GLM	2 400 000	2 900 000	Appoint contractor s and commence with construction of Highmast in 10 villages	Foundation for highmast concrete footing complete	Target Achieved	None	None	Pogress report, payment Certificate
29	Access to Sustainable Basic Services	Community Halls & Facilities	To Construct a community hall at Goedplaas by 30 June 2018	Goedplas Community Hall	01/07/2017	30/06/2018	Director Tech	MIG	1 382 964	1 796 872	Project commence s	Project practically completed	Target Achieved	None	None	Pogress report, payment Certificate
12	Access to Sustainable Basic Services	Community Halls & Facilities	To Construct a community hall at Thakgalane by 30 June 2018	Thakgalane Community Hall	01/07/2017	30/06/2018	Director Tech	MIG	1 118 386	1 233 387	Project commence s	Project completed	Target Achieved	None	None	Pogress report, payment Certificate
	Access to Sustainable Basic Services	Community Halls & Facilities	To Construct a community hall at Ntata by 30 June 2018	Ntata Community Hall	01/07/2017	30/06/2018	Director Tech	MIG	2 210 492	2 843 159	Project commence s	Project complete	Target Achieved	None	None	Pogress report, payment Certificate

10	Access to Sustainable Basic Services	Roads & Stormwater	To upgrade Sekgopo Moshate street paving from gravel to paving for 1.8 km by 30 June 2018	Upgrading of streets- Sekgopo Moshate	01/07/2017	30/06/2018	Director Tech	MIG	7 350 000	7 122 990	Project commence s	Layerworks completed. Laying of kebs and paving in progress	Target Achieved	None	None	Payment Certificate and Completion certificates
8	Access to Sustainable Basic Services	Roads & Stormwater	To upgrade Mamphakhati street paving from gravel to paving for 1.8 km by 30 June 2018	Upgrading of streets- Mamphakhate	01/07/2017	30/06/2018	Director Tech	MIG	7 068 816	4 850 000	Project commence s	Layerworks on section of road completed. Kerbs laying and paving in progress	Target Achieved	None	None	Pogress report, payment Certificate
6	Access to Sustainable Basic Services	Roads & Stormwater	To upgrade Ramphanyana street paving from gravel to paving for 1.8 km by 30 June 2018	Upgrading of streets- Ramphanyana	01/07/2017	30/06/2018	Director Tech	MIG	5 708 320	6 708 320	Project commence s	Layerworks completed. Laying of kebs and paving in progress	Target Achieved	None	None	Pogress report, payment Certificate
4	Access to Sustainable Basic Services	Roads & Stormwater	To upgrade Las Vegas street paving from gravel to paving for 1.8 km by 30 June 2018	Las Vegas Street paving	01/07/2017	30/06/2018	Director Tech	MIG	7 350 000	7 350 000	Project commence s	Layerworks completed. Laying of kebs and paving in progress	Target Achieved	None	None	Pogress report, payment Certificate
20	Access to Sustainable Basic Services	Roads & Stormwater	To upgrade Dichosing street paving from gravel to paving for 1.8 km by 30 June 2018	Upgrading of streets- Dichosing	01/07/2017	30/06/2018	Director Tech	MIG	6 850 000	6 800 000	Project commence s	Layerworks completed. Laying of kebs and paving in progress	Target Achieved	None	None	Pogress report, payment Certificate
24	Access to Sustainable Basic Services	Roads & Stormwater	To upgrade Ga-Ntata street paving from gravel to paving for 1.8 km by 30 June 2018	Upgrading of streets -Ga-Ntata	01/07/2017	30/06/2018	Director Tech	MIG	6 850 000	6 800 000	Project commence s	Layerworks completed. Laying of kebs and paving in progress	Target Achieved	None	None	Pogress report, payment Certificate
19	Access to Sustainable Basic Services	Sports & Recreation	To construct Lebaka Sports Complex (Phase 2) by 30 June 2018	Lebaka Sports complex phase2	01/07/2017	30/06/2018	Director Tech	MIG	2 564 000	2 564 000	Project commence s	Designs completed.	Target Achieved	None	None	Pogress report, payment Certificate
	Access to Sustainable Basic Services	Sports & Recreation	To construct Shaamiriri Sports Complex by 30 June 2018	Shaamiriri Sports Complex	01/07/2017	30/06/2018	Director Tech	MIG	0	526 809	Project commence s	Project completed	Target Achieved	None	None	Pogress report, payment Certificate
	Access to Sustainable Basic Services	Roads & Stormwater	To upgrade Ranphenyane street paving from gravel to paving for 1.8 km by 30 June 2018	Ramphenyan e Street Paving	01/07/2017	30/06/2018	Director Tech	MIG	0	981 661	Project commence s	Project completed	Target Achieved	None	None	Pogress report, payment Certificate

	Access to Sustainable Basic Services	Roads & Stormwater	To upgrade Ditshosing street paving from gravel to paving for 1.8 km by 30 June 2018	Ditshosing Street paving	01/07/2017	30/06/2018	Director Tech	MIG/GLM	0	3 700 000	Project commence s	Layerworks completed. Laying of kebs and paving in progress	Target Achieved	None	None	Pogress report, payment Certificate
	Access to Sustainable Basic Services	Roads & Stormwater	To upgrade GA Ntata paving from gravel to paving for 1.8 km by 30 June 2018	Ga Ntata Street paving	01/07/2017	30/06/2018	Director Tech	MIG/GLM		1 246 507	Project commence s	Layerworks completed. Laying of kebs and paving in progress	Target Achieved	None	None	Pogress report, payment Certificate
	Access to Sustainable Basic Services	Roads & Stormwater	To upgrade Seggopo-Moshate street paving from gravel to paving for 1.8 km by 30 June 2018	Seggopo Moshate Street paving	01/07/2017	30/06/2018	Director Tech	MIG/GLM	0	585 373	Project commence s	Layerworks completed. Laying of kebs and paving in progress	Target Achieved	None	None	Pogress report, payment Certificate
	Access to Sustainable Basic Services	Community Halls & Facilities	To Construct Mokkwawaila Library by 30 June 2018	Mokkwawaila Library	01/07/2017	30/06/2018	Director Tech	MIG/GLM	0	449 802	Project commence s	Project completed	Target Achieved	None	None	Pogress report, payment Certificate

KPA 3 : LOCAL ECONOMIC DEVELOPMENT															
KEY PERFORMANCE INDICATORS															
OUTCOME 9: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME															
Vote Nr	Strategic Objective	Municipal Programmes	Measurable Objectives	Key Performance measures/ Performance Indicator	KPI Unit of measure	Baseline / Status	Annual Target (30/06/2018)	Budget 2017/17	3rd Quarter (1 Jan 31 Mar 2018)	3rd Quarter Actual Performance	Remarks	Challenges	Corrective Measures	Responsible Person	Evidence requires
	Improved Governance and Organisational Excellence	Improved local economy	To ensure Promotion of local economy within the financial year	# of job opportunities created through own municipal funded Capital Projects by 30 June 2018	Number	1180 jobs created	800 Jobs Opportunities created	Operational	200 Job opportunities created	385 Job opportunities created	Target Achieved	None	None	Director TECH	Proof for Jobs Opportunities Created supported
	Improved Governance and Organisational Excellence	Improved local economy	To ensure Promotion of local economy within the financial year	# of SMME s supported through Sypply Chain Management by 30 June 2018.	Number	215 SMME s supported	120 SMME s supported	Operational	30 SMME s supported	68 SMME s supported	Target Achieved	None	None	CFO	Proof for SMME s supported
	Integrated Sustainable Development	Improved local economy	To ensure Promotion of local economy within the financial year	# of EPWP reports compiled and submitted to Council by 30 June 2018	Number	12 EPWP reports generated	12 EPWP reports generated	Operational	3 EPWP reports generated	3 EPWP reports generated	Target Achieved	None	None	Director TECH	EPWP reports
	Integrated Sustainable Development	Improved local economy	To ensure Coordination of Agriculture forums within the financial year	# of Agriculture Forums coordinated by 30 June 2018	Number	4 Agriculture forums coordinated	4 Agriculture forums coordinated	Operational	1 Agriculture forum coordinated	2 Agriculture Forums coordinated	Target Achieved	None	None	Director PLAN	Agenda, Minutes & Attendance register

WORKS PLAN SUMMARY OF CAPITAL PROJECTS PER RESPONSIBLE MANAGER

CAL ECONOMIC DEVELOPMENT

Region	Strategic Objective	Program me	Measurab le Objective/ Performance Indicator	Project Name	Start Date	Completi on date	Project Owner	Source of funding	Budget	Adjusted Budget	1st Q Target	2nd Q Target	3rd Q Target	4th Q Target	Evidence required
PROJECTS REMOVED DURING BUDGET ADJUSTMENT															

KPA 4 MUNICIPAL FINANCIAL VIABILITY															
KEY PERFORMANCE INDICATORS															
OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY															
Vote Nr	Strategic Objective	Programmes	Measurable Objectives	Measurable Objective/ Performance Indicator	KPI Unit of measure	Baseline / Status	Annual Target (30/06/18)	Budget 2017/2018	3rd Quarter (1 Jan 31 Mar 2018)	3rd Actual Performance	Remarks	Challenges	Corrective Measures	Responsible Person	Evidence required
	Sustainable Financial Institution	Revenue	To ensure improvement in revenue collection within the financial year	% in revenue collected by 30 June 2018	Percentage	82% in revenue collection	95 % in revenue collection	Operational	95% in revenue collection quarterly (at least 95% monthly)	55.41%. R 18 688 258 / R 10 354 279 Actual received	Target not Achieved	Consumers not paying for services and illegal connections in Mkgoba villages	Implementation of Revenue Enhancement Strategy	CFO	Financial reports
	Sustainable Financial Institution	Revenue	To monitor debt collections within a financial year	% in debt collected (# of debt collected/	Percentage	New	% in debt collected (# of debt collected/	Operational	% in debt collected (# of debt collected/	55.41%. R 12 596 203 / R 10 354 279 Actual received	Target not Achieved	Consumers not paying for services	Implementation of Revenue Enhancement Strategy	CFO	Financial reports
	Sustainable Financial Institution	Revenue	To monitor the implementation of municipal services within a financial year	# of data cleansing performed (Meter services)	Number	1 data cleansing	4 data cleansing performed (meter services)	Operational	1 data cleansing performed (meter services) quarterly	1 data cleansing performed for meters	Target Achieved	None	None	CFO	Financial reports
	Sustainable Financial Institution	Expenditure Management	Provision of free basic services within the financial year	# of HH receiving free basic services by 30 June 2018	Number	2265 HH in the indigent register	1500 HH receiving free basic services	Operational	1125 HH receiving free basic services	1442 HH receiving free basic services	Target Achieved	None	None	CFO	Updated Indigent register
	Sustainable Financial Institution	Budget and Reporting	To ensure that quarterly financial statements are prepared within 14 days after the end of each quarter.	# of quarterly financial statements submitted to Provincial Treasury	Number	4 Financial statements submitted	4 Financial statements submitted	Operational	1 Financial statement submitted	1 Financial statement submitted	Target Achieved	None	None	CFO	Dated proof of submission Financial Statements
	Sustainable Financial Institution	Budget and Reporting	To ensure compliance with legislation within the financial year	To approve Draft 2018/19 Budget by Council on 31 March 2018	Date	31-Mar-17	Approval of Draft 2018/19 Budget by Council on 31 March 2018	Operational	Approval of Draft 2018/19 Budget by Council on 31 March 2018	Draft 2018/19 Budget approved by council on the 29th March 2018	Target Achieved	None	None	CFO	Council approved Draft Budget, Council Resolution

	Sustainable Financial Institution	Budget and Reporting	To ensure compliance with legislation within the financial year	To approve 21 draft Budget related policies by 31 March 2018	Date	21 policies approved	Approval of 21 draft budget related policies by Council on 31 March 2018	Operational	Approval of 21 draft budget related policies by Council on 31 March 2018	21 Draft budget related policies approved by council on the 29 March 2018	Target Achieved	None	None	CFO	Council Approved Budget related policies, Council Resolution
	Sustainable Financial Institution	Budget and Reporting	To ensure compliance with legislation within the financial year	To approve 2017/18 Adjustment budget in council by 28 February 2018	Date	28-Feb-17	Approval of 2017/18 Adjustment budget in Council by 28 February 2018	Operational	Approval of 2017/18 Adjustment budget in Council by 28 February 2018	2017/18 Adjustment budget approved by council on the 28 February 2018	Target Achieved	None	None	CFO	Council approved adjustment budget, Council Resolution
	Sustainable Financial Institution	Budget and Reporting	To ensure compliance with legislation within the financial year	# of Sec 32 Register developed and updated by 30 June 2018.	Number	12 Sec registers developed	12 Sec 32 register developed and updated by 30 June 2018.	Operational	3 Sec 32 registers developed and updated	3 Sec 32 registers developed and updated	Target Achieved	None	None	CFO	Dated proof of Sec 32 register
	Sustainable Financial Institution	Budget and Reporting	To ensure compliance with legislation within the financial year	# of Finance compliance report submitted to Treasuries & CoGHSTA by 30 June 2018.	Number	12 Finance compliance report submitted	12 Finance compliance report submitted	Operational	3 Finance compliance report submitted	3 Finance compliance reports submitted	Target Achieved	None	None	CFO	Financial reports
	Sustainable Financial Institution	Budget and Reporting	To ensure compliance with legislation within the financial year	To submit monthly Sec 71 reports to Provincial treasury within 10 working days by 30 June 2018.	Date	Sec 71 reports submitted to Provincial Treasury within 10 working days	Submission of monthly Sec 71 reports to Provincial treasury within 10 working days by 30 June 2018.	Operational	Sec 71 reports submitted to Provincial Treasury within 10 working days	Sec 71 reports submitted to Provincial Treasury within 10 working days	Target Achieved	None	None	CFO	Dated proof of submission
	Sustainable Financial Institution	Supply Chain Management	To ensure payment of service providers within 30 days of the submission of invoices.	To pay invoices within 30 days of receipt from the service provider by 30 June 2018.	Days	Payment of invoices within 30 days of receipt from the service provider	Payment of invoices within 30 days of receipt from the service provider	Operational	Payment of invoices within 30 days of receipt from the service provider.	Invoices paid within 30 days from the date of receipt from the service provider	Target Achieved	None	None	CFO	Dated proof of payment

	Sustainable Financial Institution	Assets Management	To ensure compliance with legislation within the financial year	# Assets verifications conducted in line with GRAP standards by 30 June 2018.	Number	2 Assets verification conducted	4 Assets verifications conducted	Operational	1 Assets verifications conducted	1 Assets verifications conducted	Target Achieved	None	None	CFO	Quarterly Assets verification reports
	Sustainable Financial Institution	MIG	To effectively manage the financial affairs of the municipality within the financial year	% of PMU Management budget spent within the financial year	Percentage	New	100% R 2 000 000 PMU Management Budget spent	Capital	70% PMU Management Budget spent	74%, R 1 475 937 PMU management Budget spent	Target Achieved	None	None	CFO	Financial reports
	Sustainable Financial Institution	Expenditure Management	To effectively manage the financial affairs of the municipality within the financial year	% capital budget spent as approved by Council by 30 June 2018.	Percentage	60,75%	100% R 88 304 553 Capital Budget spent	Capital	70% Capital Budget spent	69 % , R 111 696 153	Target not Achieved	Delay in Appoitment of service providers which led to non spending	Finalise the appointment of service providers in the 4th quarter	CFO	Financial reports
	Sustainable Financial Institution	Expenditure Management	To effectively manage the financial affairs of the municipality within the financial year	% Operational and maintainance budget spent as approved by Council by 30 June 2018.	Percentage	New	100% Operational Budget spent	Operational	70% Capital Budget spent	69% , R 153 963 594	Target not Achieved	Delay in Appoitment of service providers which led to non spending	Finalise the appointment of service providers in the 4th quarter	CFO	Financial reports
	Sustainable Financial Institution	Expenditure Management	To effectively manage the financial affairs of the municipality within the financial year	% MIG expenditure by 30 June 2018.	Percentage	100%	100% R 68 514 150 MIG expenditure	Capital	70% MIG expenditure	98%, R 60 022 661	Target Achieved	None	None	CFO/ TECH	Financial reports

	Sustainable Financial Institution	Expenditure Management	To effectively manage the financial affairs of the municipality within the financial year	% INEP expenditure by 30 June 2018.	Percentage		100% R 6 000 000 INEP expenditure	Capital	70% INEP expenditure	0%	Target not Achieved			CFO	Financial reports
	Sustainable Financial Institution	Expenditure Management	To effectively manage the financial affairs of the municipality within the financial year	% FMG expenditure by 30 June 2018.	Percentage	100%	100% FMG Expenditure	Operational	70% FMG Expenditure	74% R 1 597 569	Target Achieved	None	None	CFO	Financial reports
	Sustainable Financial Institution	Expenditure Management	To effectively manage the financial affairs of the municipality within the financial year	% EPWP expenditure 30 June 2018.	Percentage	100%	100% EPWP expenditure	Operational	70% EPWP expenditure	65% R 1 551 019	Target not Achieved			CFO/ TECH	Financial reports
	Sustainable Financial Institution	Expenditure Management	To effectively manage the financial affairs of the municipality within the financial year	% FBS expenditure by 30 June 2018	Percentage	102%	100% FBS expenditure	Operational	70% FBS expenditure	93% R 480 744	Target Achieved	None	None	CFO	Financial reports

CAPITAL WORKS PLAN SUMMARY OF CAPITAL PROJECTS PER RESPONSIBLE MANAGER															
MUNICIPAL FINANCE															
Region	Strategic Objective	Programme	Measurable Objective/ Performance Indicator	Project Name	Start Date	Completion date	Project Owner	Source of funding	Budget	3rd Quarter Target	3rd Quarter Actual Performance	Remarks	Challenges	Corrective Measures	Evidence required
Head office	Improved Governance and Organisational Excellence	Information Technology	To Purchase a Scanner for Finance by 30 June 2018	Scanner (Finance)	01/07/2017	30/06/2018	CFO	GLM	100 000	Appointment of service provider	Service Provider Appointed	Target Achieved	None	None	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Information Technology	To Purchase 4 Slip Printers for Finance by 30 June 2018	4 Slip Printers	01/07/2017	30/06/2018	CFO	GLM	16 000	Appointment of service provider	Service Provider not Appointed	Target not Achieved	Delay in supply chain processed	To conclude the appointment of the service provider in the 4th quarter	Payment Certificate and delivery note

KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION

KEY PERFORMANCE INDICATORS

OUTCOME 9 (OUTPUT 5: DEEPEN DEMOCRACY THROUGH A REFINED WARD COMMITTEE MODEL, OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY)

Vote Nr	Strategic Objective	Programmes	Measurable Objectives	Performance measures/ Indicator	KPI Unit of measure	Baseline	Annual Target (30/06/2018)	Budget 2018/2017	3rd Quarter (1 Jan 31 Mar 2018)	3rd Quarter Actual Performance	Remarks	Challenges	Corrective Measures	Responsible Person	Evidence required
	Improved Governance and Organisational Excellence	Council	To ensure functionality of Council committee within the financial year.	# of Council Meetings held by 30 June 2018.	Number	12 Council meetings held	4 Council meetings held	Operational	2 Council meetings held	3 Council meetings held (1 Ordinary and 2 Special)	Target Achieved	None	None	Director Corp	Agenda, Minutes & attendance register
	Improved Governance and Organisational Excellence	Council	To ensure functionality of EXCO committee within the financial year.	# of EXCO meetings held by 30 June 2018.	Number	12 EXCO meetings held	4 EXCO meetings held	Operational	2 EXCO meetings held	3 EXCO meetings held (1 Ordinary and 2 Special)	Target Achieved	None	None	Director Corp	Agenda, Minutes & attendance register
	Improved Governance and Organisational Excellence	Committees	To ensure functionality of Council committee within the financial year.	# of Ward Committee reports submitted by 30 June 2018.	Number	348 Ward Committee reports submitted	300 ward committee reports submitted	Operational	90 ward committee reports submitted	90 ward committee reports submitted	Target Achieved	None	None	Manager (Mayors Office)	Agenda, Minutes & attendance register
	Improved Governance and Organisational Excellence	Committees	To ensure functionality of Council within the financial year	# of MPAC meetings held by 30 June 2018.	Number	14 MPAC meetings held	12 MPAC meetings held	Operational	3 MPAC meetings held	4 MPAC meetings held	Target Achieved	None	None	Manager (Mayors Office)	Agenda, Minutes & attendance register
	Improved Governance and Organisational Excellence	Human Resource management	To ensure functionality of Council within the financial year	# of LLF meetings held by 30 June 2018.	Number	13 LLF meetings held	12 LLF meetings held	Operational	3 LLF meetings held	2 LLF meetings held for the 3rd Quarter	Target not Achieved	Postponement of the meeting by the Unions	Adoption of the Annual LLF scheduled meetings by the Committee	Director Corp	Agenda, Minutes & attendance register

	Improved Governance and Organisational Excellence	Labour Relations	To ensure functionality of Municipality within the financial year	% in implementation of LLF resolutions by 30 June 2018(# of resolutions taken/ # of resolutions implemented).	Percentage	1	100% resolutions implemented (# of resolutions taken/ # of resolutions implemented).	Operational	100% resolutions implemented (# of resolutions taken/ # of resolutions implemented).	33% in Implementation of the resolutions	Target not Achieved	Post interviewed not appointed	Finalise the recruitment process before end of May	Director Corp	Updated Resolutions register
	Improved Governance and Organisational Excellence	Public Participation	To ensure public involvement in the IDP review	# of IDP/Budget/ PMS REP Forum meetings held by 30 June 2018.	Number	5 IDP/Budget/ PMS REP Forum meetings held	5 IDP/Budget/ PMS REP Forum meetings held	Operational	1 IDP/Budget/ PMS REP Forum meetings held	1 IDP/Budget/ PMS REP Forum meetings held	Target not Achieved	REP forum could not be held due to delay in holding of strategic planning session	Adhere to the Process plan	Director TECH	Agenda & Attendance register
	Improved Governance and Organisational Excellence	Public Participation	To ensure public involvement in the IDP review within a financial year	# of IDP/Budget/ PMS Steering Committee meetings held by 30 June 2018.	Number	5 IDP/Budget/ PMS Steering Committee meetings held	5 IDP/Budget/ PMS Steering Committee meetings held	Operational	1 IDP/Budget/ PMS Steering Committee meetings held	1 IDP/ Budget / PMS Steering Committee meetings held on the 06th March 2018	Target Achieved	None	None	Director TECH	Agenda & Attendance register
	Improved Governance and Organisational Excellence	Public Participation	To promote accountability within the municipality	% of complaints resolved : # of complaints received / # of complaints attended to within a financial year	Percentage		% of complaints resolved : # of complaints received / # of complaints attended	Operational	% of complaints resolved : # of complaints received / # of complaints attended	91% of issues resolved, 53/58	Target not Achieved	Cash flows challenges and the issues raised requires budget	To finalise and budget for 2018/19 Financial year	Director Corps	Updated Complaints Management Register
	Improved Governance and Organisational Excellence	Public Participation	To ensure public involvement in Mayoral Imbizo's within a financial year	# of quarterly Community feedback meetings held within a financial by 30 June 2018.	Number	4 Mayoral Imbizo held	4 Community feedback meetings held	Operational	1 Community Feedback meetings held	1 Community Feedback meeting held at Ditshosing	Target Achieved	None	None	Manager (Mayors Office)	Agenda & Attendance register
	Improved Governance and Organisational Excellence	Committees	To ensure functionality of Audit committee within a financial year	# of Audit Committee meetings held by 30 June 2018.	Number (Accumulative)	6 Audit Committee meetings held	4 Audit Committee meeting held	Operational	1 Audit Committee meetings held	2 Audit Committee meetings held (1 Ordinary and 1 Special)	Target Achieved	None	None	Municipal Manager	Agenda, Minutes & Attendance register

	Improved Governance and Organisational Excellence	Committees	To ensure functionality of Audit committee within a financial year	% of Audit and Performance Audit Committees resolutions implemented within a financial year	Percentage	New	% of Audit and Performance Audit Committee resolutions implemented	Operational	% of Audit and Performance Audit Committee resolutions implemented	67% Implementation of Audit Committee resolutions	Target not Achieved	The outstanding resolutions are partially resolved	To finalise implementation of the resolutions before the end of the financial year	Municipal Manager	Audit Committee resolutions register
	Improved Governance and Organisational Excellence	Risk	To ensure functionality of Risk committee within the financial year.	# of Risk Committee meetings held by 30 June 2018.	Number (Accumulative)	2 Risk Committee meetings held	4 Risk Committee meetings held	Operational	1 Risk Committee meetings held	1 Risk Committee meeting held	Target Achieved	None	None	Municipal Manager	Agenda, Minutes & Attendance register
	Improved Governance and Organisational Excellence	Legal	To monitor response in terms of the fraud and corruption cases registered	# of Fraud and Corruption cases investigated : # of cases registered / # of cases investigated within a financial year	Number	New	# of Fraud and Corruption cases investigated : # of cases registered / # of cases investigated yearly		# of Fraud and Corruption cases investigated : # of cases registered / # of cases investigated quarterly	No cases of corruption reported in the quarter under review	Not Applicable	None	None	Director Corps	Updated Fraud and Corruption case register
	Improved Governance and Organisational Excellence	Internal Audit	To conduct quarterly assessment on municipal performance information.	# of performance audit reports issued by 30 June 2018.	Number	4 Performance audit reports issued	4 Performance audit reports issued	Operational	1 Performance audit reports issued	1 Performance audit report issued	Target Achieved	None	None	Municipal Manager	Performance Audit report tabled in council and resolution
	Improved Governance and Organisational Excellence	Audit	To submit the AG action plan to council within a financial year	Submission of AG Action plan to Council by 31 January 2018	Date	31/01/2017	31/01/2018	Operational	31/01/2018	30/01/2018	Target Achieved	None	None	Municipal manager	Council Approved AG Action plan
	Improved Governance and Organisational Excellence	Audit	To attain Clean Audit by ensuring compliance to all governance; financial management and reporting requirements by 30 June 2018	% in AG queries resolved (2016/17) by 30 June 2018.	Percentage	81% AG queries resolved	100% Audit queries addressed	Operational	50% AG issues resolved	12% of AG issues resolved	Target not Achieved	Slow implementation of the action plan by directorates	Departments to prioritise the implementation of AG issues and finalise in the 4th Quarter	Municipal Manager/ All Directors	resolved and audited AG issues and POE 's submitted

	Improved Governance and Organisational Excellence	Internal Audit	To monitor implementation of internal audit action plan within a financial year	% of internal audit findings resolved (# of Internal Audit issues resolved / # of issues raised) by 30 June 2018.	Percentage	14% Internal Audit findings resolved	100% internal audit findings resolved	Operational	75% internal findings resolved	40% in implementation of IA	Target not Achieved	Slow implementation of IA issues by departments	Departments to prioritise the implementation of IA issues and finalise in the 4th Quarter	Municipal Manager/ All Directors	Proof of Internal Audit findings resolved
	Improved Governance and Organisational Excellence	Risk management	To ensure effective implementation of risk mitigations actions 30 June 2018.	% of Risk issues resolved (# Risk issues implemented / resolved / # of risks identified) by 30 June 2018.	Percentage	65% of risk issues resolved	100% Risk issues resolved	Operational	75% Risk issues resolved	36% Risk issues implemented	Target not Achieved	Slow implementation of risk mitigation plan	Task Owners to prioritize implementation of risk mitigation plan	Municipal Manager/ All Directors	Resolved Risk issues and POE submitted

017/18 CAPITAL WORKS PLAN SUMMARY OF CAPITAL PROJECTS PER RESPONSIBLE MANAGER

GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Region	Strategic Objective	Program me	Measurable Objective/ Performance Indicator	Project Name	Start Date	Completion date	Project Owner	Source of funding	Budget	Adjusted Budget	3rd Quarter Target	3rd Quarter Actual Performance	Remarks	Challenges	Corrective Measures	Evidence required
Head office	Access to Sustainable Basic Services	Property Services	To purchase a council vehicle for the Mayor by 30 June 2018	Council vehicles (Mayor)	01/07/2017	30/06/2018	Director Corps	GLM	1 300 000	1 425 100	Appointment of service provider and Vehicle purchased and delivered	Council Vehicle purchased and delivered	Target Achieved	None	None	Payment Certificate and delivery note
Head office	Access to Sustainable Basic Services	Property Services	To purchase a council vehicle for the Speaker by 30 June 2018	Council vehicles (Speaker)	01/07/2017	30/06/2018	Director Corps	GLM	800 000	1 000 000	Appointment of service provide	Service provider not appointed, project at evaluation stage	Target not Achieved	Delay in supply chain processes and pre approval from CoGHSTA not sourced		Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Property Services	To purchase banners by 3 June 2018	Banners	01/07/2017	30/06/2018	Director Corps	GLM	50 000	43 000	Appointment of service provide	Banners purchased and delivered	Target Achieved	None	None	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Property Services	To purchase 2 Podiums by 30 June 2018	Podiums (2X)	01/07/2017	30/06/2018	Director Corps	GLM	20 000	20 000	Appointment of service provide	Specifications submitted , Service provider not appointed	Target not Achieved	Delay in SCM processes (quotes not sourced)	Finalise appointment of the service provider in the 4th Quarter	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Property Services	To purchase a recording machine for Imbizos by 30 June 2018	Recording machine: Imbizo & Corporate	01/07/2017	30/06/2018	Director Corps	GLM	50 000	50 000	Appointment of service provide	Specifications submitted , Service provider not appointed	Target not Achieved	Delay in SCM processes	to Finalise the the appointment of the service provider in the 4th Quarter	Payment Certificate and delivery note
Head office	Improved Governance and Organisational Excellence	Property Services	To renovate and decorate the reception nterior by 30 June 2018	Interior decoration : Reception	01/07/2017	30/06/2018	Director Corps	GLM	50 000	50 000	Project commence s	Specifications submitted , Project not advertised	Target not Achieved	Delay in SCM processes	to Finalise the the appointment of the service provider in the 4th Quarter	Payment Certificate and delivery note

2017/18 3RD QUARTER PERFORMANCE REPORT

Approval by the Mayor

Sec 52 of the Municipal Finance Management Act, requires the Mayor within 30 days of the end of each quarter , submit a report to the Council on the implemenatation of the budget and the financial state of affairs of the municipality s approved budget

Monitoring the implementation of the SDBIP

Progress against the objective set out in the SDBIP will monitored and reported on a monthly, quarterly and annual basis as per the approved PMS Policy and Framework

Signatures

2017/18 3RD QUARTER PERFORMANCE REPORT Compiled By:

Dr K.I Sirovha
 Municipal Manager
 Greater-Letaba Municipality

 DATE

Approved By:

CLLR M.P Matlou
 Mayor
 Greater-Letaba Municipality

 DATE